



**REGULATED MARIJUANA DELIVERY  
 COMPLIANCE CHECKLIST**

*This resource was created by Marijuana Enforcement Division staff (MED) for the purpose of providing compliance assistance to Licensees possessing a Regulated Marijuana delivery permit. This checklist is not all inclusive and should not be construed as legal advice on any subject matter. Licensees are responsible for ensuring compliance with requirements in the Colorado Marijuana Code, 44-10-101 et seq., and the [Colorado Marijuana Rules, 1 CCR 212-3](#).*

GENERAL INFORMATION		
<b>Business Name</b>		
<b>Business License Number(s)</b>		
<b>Delivery Permit Number(s)</b>		
Licensee Information	Name	Owner/Employee License No.
<b>Local Jurisdiction(s)</b> <i>(where you will conduct deliveries)</i>		
General Notations/Additional Information		
<b>Resources:</b> <ul style="list-style-type: none"> <li>• <b>Regulations:</b> <a href="#">MED Rules</a> - Most recent rules effective January 1, 2022</li> <li>• <b>Enabling Legislation:</b> <a href="#">HB19-1234 - Regulated Marijuana Delivery</a></li> <li>• <b>MED Compliance Updates:</b> Check the <a href="#">Compliance Tools Page of the MED's Website</a> for Industry Bulletins or Compliance Tips including information on Regulated Marijuana delivery</li> </ul>		

*A Delivery Motor Vehicle must not leave the State of Colorado while any amount of Regulated Marijuana is in the Delivery Motor Vehicle. See Rule 3-615(E), 1 CCR 212-3.*

TRAINING REQUIREMENTS	
<b>Required Training [Rules 3-520 and 3-615(C), 1 CCR 212-3</b>	
	<b>Responsible Vendor Certification [must obtain responsible vendor designation <u>prior to conducting any deliveries</u>]</b>
<b>Comments</b>	
<b>Resources:</b> <ul style="list-style-type: none"> <li>• <a href="#">MED Approved Responsible Vendor Program Providers</a></li> </ul>	

DELIVERY VEHICLE INFORMATION		
Make	Model	Plate #

DELIVERY VEHICLE REQUIREMENTS Rule 3-615(E), 1 CCR 212-3	
<b>Vehicle Registration [Rule 3-615(E)(1)]</b>	
	<b>Owned/leased by the RMB or Owner Licensee</b>
	<b>Registered in the State of Colorado</b>
	<b>Insured (Must be valid insurance, maintained in vehicle)</b>
<b>Comments</b>	
<b>Vehicle Tracking System [Rule 3-615(E)(2)]</b>	
	<b>Has a vehicle tracking system for tracking and recording of delivery routes</b>
	<b>Tracking system allows for real-time and remote access</b>
	<b>App-based</b> ( <i>The vehicle tracking system <u>may be</u> an application installed on a mobile device</i> )
	<b>Real-time location of the vehicle shall not be available to patients/consumers</b>
<b>Comments</b>	
<b>Vehicle Markings [Rule 3-615(E)(3)]</b>	
	<b>No external markings, words, or symbols that indicate the vehicle is used for delivery of Regulated Marijuana</b>
	<b>No external markings, words, or symbols that indicate the vehicle is owned or leased by the Regulated Marijuana Business.</b>
<b>Comments</b>	

<b>Vehicle Security Requirements [Rule 3-615(E)(4)(5)(7)(9)]</b>	
	<b>Security alarm system</b>
	<b>Secure, locked, opaque storage compartment that is securely affixed to the vehicle</b>
	<b>No marijuana is visible from outside of the vehicle</b>
	<b>No more than \$10k in retail value of Regulated MJ (enclosed vehicle); or No more than \$2k in retail value of Regulated MJ (not enclosed)</b>
	<b>Only Licensee(s) named on the manifest occupy the vehicle during deliveries</b>
<b>Comments</b>	
<b>Vehicle Surveillance Requirements [Rule 3-615(E)(6)]</b>	
	<b>Vehicle is equipped with surveillance that digitally records during all deliveries</b>
	<b>Records the MJ storage compartment</b>
	<b>Records the front view of the vehicle (dash cam)</b>
	<b>Retained for 40 days (archived in a format that ensures authentication)</b>
	<b>Capable of being embedded with the date and time</b>
	<b>Reproducible UPON REQUEST (law enforcement, the MED, and LLA)</b>

<b>DELIVERY ORDER &amp; DOCUMENTATION REQUIREMENTS</b> <b>Rule 3-615(F)(3), 1 CCR 212-3</b>	
<b>Delivery Order Information Required [3-615(F)(3)]</b> <i>Records Must Be Maintained by the Store Pursuant to Rule 3-905</i>	
	<b>Name &amp; Date of Birth of patient/consumer</b>
	<b>Delivery address of residence</b>
	<b><u>Medical Only</u>: Patient registry number</b>
	<b><u>Medical Only</u>: If Patient is under 18, Name and caregiver number (if applicable) of Primary Caregiver parent or guardian</b>
<b>Comments</b>	

<b>Delivery Transport Manifest Requirements [3-615(G)(5)]</b>	
	The actual time of delivery, not “anticipated” time.
	Name and Government issued ID # (e.g. Drivers License) presented by patient/consumer at time of delivery
	Delivery address of Private Residence
	Acknowledgement of receipt of delivery by the person receiving the delivery - <i>Signature required on Delivery Manifest</i>
	Patient registry # (if applicable)
	Primary Caregiver registry # (if applicable)
	If delivery was not completed, an explanation of the reasons
<b>Comments</b>	
<b>Identification/Age/Registry Verification Procedures Prior to Transfer of Delivery Orders [3-615(G)(6)(7)]</b>	
	Licensee inspected the patient’s or Primary Caregiver’s ID <u>and</u> Registry ID card (if applicable)
	Licensee verified the possession of <u>valid</u> registry ID card (if applicable)
	Licensee verified order information (i.e. Name & DOB on Govt. issued ID card)
	Licensee verified the Govt. ID & registry ID match to the delivery recipient
<b>Comments</b>	

<b>OTHER DELIVERY REQUIREMENTS</b>	
<b>Use of an Online Platform Provider [Rule 3-615(F)(2)]</b>	
	<p><b>If using an online platform provider for taking delivery orders:</b></p> <ul style="list-style-type: none"> <li>• Must require the patient/consumer to choose a Store before displaying the price of MJ for delivery.</li> <li>• The Store must receive verification that there has not already been a delivery of MJ to the same private residence within the same business day via the online provider.</li> </ul>
<b>Age Restrictions [Rule 3-615(F)(1)]</b>	
	<b><u>Medical MJ Age Restrictions:</u> No Medical Marijuana delivery orders to patients ages 18 - 20 [Rule 3-615(F)(1)]</b>

<b>Daily Delivery Limits [Rule 3-615(G)(8)]</b>	
	<p><b><u>Medical:</u></b></p> <ul style="list-style-type: none"> <li>• No more than two ounces of Medical Marijuana, 8 grams of Medical Marijuana Concentrate, or Medical Marijuana Products containing more than 20,000 milligrams of THC to a patient in a single business day.</li> </ul> <p><b><u>Retail:</u></b></p> <ul style="list-style-type: none"> <li>• No more than one ounce of Retail Marijuana, 8 grams of Retail Marijuana Concentrate, or Retail Marijuana Products containing more than ten 80 milligram servings of THC to a customer in a single business day.</li> </ul>
<b>Comments</b>	

***\*This checklist does not reflect local jurisdiction requirements\****  
***Please consult with the local jurisdiction in which you intend to conduct deliveries for any relevant local jurisdiction requirements or restrictions.***

**Questions?**

**Submit your question via the [MED Inquiry Google Form](#)**  
*You will receive a response from the appropriate subject matter expert*

See also the [MED's Contact Us Page](#)  
*Includes Contact Information for Regional Offices*